



**AUXILIARY**  
**OFFICER'S REPORTS:**  
**HCMH Auxiliary**  
**2019 Annual Meeting Report**

**President**

Welcome to the 54<sup>th</sup> Annual Meeting of the HCMH Auxiliary. As President I wish to thank all Board and Auxiliary members for supporting the endeavors of our organization. Whether you are an officer, a board member, serve on a committee, volunteer at Genevieve's or are one of our regular auxiliary members, your efforts have helped make 2019 a successful year.

Through the years the Auxiliary has purchased many items for the various departments at HCMH. Since our 2018 annual meeting the following items were donated:

- Provided treats to hospital staff-bags of trail mix
- Door prizes for Women's Health Night
- Donation for the Senior Health Expo (\$40)
- Silent auction gift for the April Jewelry Sale (\$100)
- Silent auction gift for Relay for Life (\$50)
- Support and handle finances for therapy Stepping On and Tai Chi program
- Contribution to hospital for new website (\$5000)
- Scholarships to three 2019 high school graduates and one for continuing education (\$4000)

As an organization, it's very rewarding to support these projects.

On May 3 & 4 we held our jewelry sale and silent auction. We truly appreciate the baskets donated by hospital departments, as well private donations for the silent auction. Each year the baskets become better and more creative. We thank the hospital kitchen for providing coffee & cookies for Friday, coffee for Saturday and Kelmar Catering for the treats on Saturday. We also thank Wempen's Garden Center for donating the table centerpieces/door prizes.

In December we had our Christmas Tea at Springvale Independent Living. It's such a festive occasion with holiday décor, an array of delicious goodies and numerous door prizes offered.

We are thrilled with the new look of Genevieve's Place and so excited to be open again. It is much bigger, with access to the patio for staff and visitors. It will be stocked with even more of the jewelry, scarves, and purses that so many enjoy plus some home décor and personal care items. We will also have a wider variety of food and beverage options. We are very pleased that both Kelmar Catering and Vinnie's have agreed to provide us with their delicious treats again. Since we'll be larger and have more merchandise, we're going to need to keep it staffed both shifts every day and we'll need more volunteers. We will have access to the outdoor patio which will be a delightful spot for visitors and staff to enjoy a break. Come see us this Thursday, September 26 from 8-6 for our Open House. We'll have goodies, door prizes and special drawings.

With the reopening of Genevieve's Place, we want to express our appreciation to the hospital dietary department for shouldering additional responsibilities in stocking the new coolers and providing our supplies. Thanks to dietician Amanda Thul for providing the hand washing and safe food handling training. We also thank environmental services for keeping Genevieve's Place clean, emptying our trash

and watering our plants.

Mardi has had to assume many new responsibilities during construction, and we are very thankful for the assistance from Jodi Paeper for hours spent reviewing, selecting and ordering new merchandise.

A HUGE thank you to Mardi Ratzlaff, the Director of Community Development for everything she does to assist the Auxiliary in our efforts to support the hospital. She willingly shares her graphic art talents, her organizational skills and marketing expertise. She is truly a remarkable asset to the Auxiliary!

The nominating committee, Mary Carlson, Jean Holste and George Walters, have been busy filling positions on the Auxiliary Board. PLEASE consider serving on the Auxiliary Board when asked or better yet, volunteer and make the nominating committee very happy! The board meets on the second Monday of each month at 9:00 am. Each board member serves as an officer or on a committee. Board members serve on a rotating basis so new board members are placed on committees with present board members.

Thank you nominating committee for all you do.

And finally, thank you to all the board members. It has been my pleasure to serve as president this past year. You have been a joy to work with.

Jacki Lerdal, President

### **Vice President**

Members of the Auxiliary Board were asked and honored to help at the memorial service for Lucille Werner, held at Assisted Living. Lucille was a supporter of the HCMH Auxiliary.

ON March 28, 2019 Mardi Ratzlaff and I, Ann Hemmelrick VP- HCMH Auxiliary, attended the Iowa Health Care Gift Shop Conference and Market, in Altoona, IA. We obtained information RE: Retail management. The Best and Worst sale, getting organized, a successful checklist, we can't be everything to everybody, market strategies, Recruiting, Retention and Recognition. How to provide outstanding leadership, business increasers, profit margins, social media, sales strategies, celebrating everything, planograms, displays, creating fun shopping experiences, what and what not to buy, featuring new merchandise and ETC.....

A NEW - IMPROVED GENEVIEVE'S, Cafe and Gift Shop Volunteers have worked diligently pricing and placing items on display, re-stocking in anticipation of opening on Thursday, September 26<sup>th</sup> at 8 a.m. It is in the same location BUT, with LOTS more space, 725 SQ Ft to be exact!

Let me share about the NEW Genevieve's:

New and exciting gift selections

New essential supplies

New accessories

New and larger selections of cards

New variety of healthy and unhealthy snacks, along with, some often available, tasty, familiar treats.

More drink and coffee selections. We have MORE seating just outside of Genevieve's and a patio area with a soon to be in our future, an overhead retractable awning.

A (Tip Jar) and a WISH List Book, are now available for your donations, thoughts and suggestions.

Genevieve's is operated by HCMH Volunteers. We are trained in food handling, proper hand washing and also, on the equipment (cash register, Credit/Debit Card machine) for use in the coffee shop.

They do an OUTSTANDING Job!! If you would be interested in joining our fun group, please - contact Mari Ratzlaff at HCMH 332-4200

A HUGE shout out to Jodi Paeper for taking the time to help us, by ordering great things for Genevieve's!  
A HUGE Thank you and again Thank you to Mardi Ratzlaff for all her Patience and Abilities, guiding the HCMH Auxiliary.

Stay tuned for the:

OPEN HOUSE ON THURSDAY, SEPTEMBER 26<sup>th</sup> from 8 a.m.-6 p.m.

DO NOT FORGET TO BRING YOUR 10% OFF GIFT CERTIFICATE

Ann Hemmelrick, Vice President

### **Membership**

The Humboldt Hospital Auxiliary Membership for 2019 is 486 members. We have 92 Life Members. Our annual dues are \$10.00 for yearly Membership, and \$150 for Lifetime Membership. A constant goal of this Committee is increasing our membership. This year your Auxiliary Board worked very hard to recruit new members. We are proud of new members we have acquired. We DO still need your help. Please help us to grow and support our hospital and your Auxiliary. You will find on your table a Membership Card, note, and envelope. Please take this with you and share with one friend. You can either hand this to them or mail it. Your dues enable us to provide three \$1,000 scholarships for students in the Class of 2020 who are pursuing careers in the medical field, and for advanced educational opportunities to our staff. We also provide needed equipment for the Hospital. Membership will be collected today, at our Annual Meeting, the Christmas Tea coming up on December 2nd or anytime.

Pat Worthington and Margaret Tellier

### **Scholarship**

Three \$1,000 scholarships were awarded to members of the Humboldt High school graduating class of 2019. Each of these young persons had excellent grade point averages, completed the application process and was going into a health-related field.

**Macy Becker** daughter of Scott and Christel Becker will be attending Hawkeye Community College in Waterloo in the nursing program.

**Hailey Clendenen** daughter of Kent and Julie Clendenen will be attending Kirkwood Community College in Cedar Rapids in the nursing program.

**Cierra Payeur-Douglas** granddaughter of Robert and Beverly Douglas will be attending Iowa Central Community College in the Dental Hygiene program.

One \$1,000 scholarship was given for continuing education to a student meeting the guidelines for this scholarship. Applications are available at the registration desk at the Humboldt County Memorial Hospital. The guidelines are printed on the scholarship application.

This continuing education scholarship was awarded to **April Schmidt** daughter of Neal and Angela Schmidt. April will be continuing her education as a nursing student at Iowa Central community College.

Phyllis Warren,  
Scholarship Committee Chairman

## HUMBOLDT COUNTY MEMORIAL HOSPITAL AUXILIARY BOARD ANNUAL MEETING

September 24, 2018

The 53<sup>rd</sup> Annual Meeting of the HCMH Auxiliary Board was held at 12 noon on Monday, September 24, 2018, at Zion Lutheran Church Fellowship Hall in Humboldt IA. Approximately 50 members and guests attended.

President George Walters welcomed members and guests. Table prayer and salad buffet guidelines were led by President George Walters.

President George Walters called the meeting to order and the meeting was opened with the Auxiliary prayer.

George introduced Mardi Ratzlaff, the HCMH Director of Community Development, who was speaking for Michelle Sleiter, the Hospital CEO, who was attending a conference. Mardi then introduced Victor Bycroft, Chief Nursing Executive, who gave us an update on the construction from the groundbreaking on April 3, 2018 to present. She then introduced Jasa Tegland, Physical Therapy Assistant, and Erin Smith, Rehab Coordinator, who reported on their classes Stepping On and Tai Chi.

Mardi and her team thanked the Auxiliary for their support. She then told us of the services that have been in the hospital over the past year:

#### **LTC**

- 5 Star deficiency free survey rating which involved many aspects of our hospital from EVS staff, nutritional services and the clinical and activities team that keeps our residents safe and creates a clean, quiet and home like environment.
- Obtained a new laundry labeling system –Auxiliary donation which they would like to extend a huge thank you for.

#### **Springvale Independent Living**

- New breakfast/coffee bar for tenants
- New welcome packets and brochures

#### **Springvale Assisted Living**

- New welcome packets and brochures
- New landscaping behind SAL – Foundation Donation

#### **Materials/Environmental Services**

- Downsize in space – successful move
- 6 consecutive deficiency free

#### **Emergency Medical Services (EMS)/Ambulance**

- 852 calls last year

#### **ER**

- Saw 3310 Patients in ER
- Saw 1021 Patients in Infusion

#### **Therapy**

- Continue to offer the Stepping On Classes and added Tai Chi and Matter of Balance this year
- Second Senior Health Expo was a success at the Fairgrounds which focused on Fall Prevention
- Downsize in space – successful move

#### **Cardiopulmonary**

- Sleep Lab Accreditation
- Hosted 2 Heart and Stroke screenings with Unity Point
- Added Theraband training and classes for patients incorporated into their cardiopulmonary sessions
- Resistance training for seniors – sitting and standing

#### **Surgery**

- Dr. John Armstrong – General Surgeon from Buena Vista Regional Medical Center
- Jacob Miller, CRNA Pain Management

#### **Lab**

- New chemistry analyzer
- 39 new tests
- Rapid Drug Screens with Corporate Health
- New lab draw room by main entrance 7-10

### **Pharmacy**

- Added the Med-Safe drug bin which is located right outside of the pharmacy window, this is for our community to dispose of unsafe, unused or expired medications. Only open during pharmacy hours.

### **Radiology**

- Deficiency free mammography inspection
- 2017 5K Glow Run was a success and we are gearing up for the 2018 5K Glow Run which will be October 9<sup>th</sup> at Bicknell Park
- Highest amount of staff recognized at annual holiday staff recognition banquet

### **Public Health/Corporate Health**

- Food Drive – Filled Ambulance and Bus
- Increased volume in home care (50-55 patients a week)
- Hopes Program– 36 families being served and was chosen to receive \$14,100 from 100 Women Who Care
- Kicked off Volunteer Program – 10 volunteers to provide transportation and respite needs
- Successful Women’s Health Night Out (over 100 women in attendance)
- Growth in Work Comp – 1st contract with BTE machine

### **Business Office**

- Added new main entrance desk
- Implemented new welcome book for IPC and Registration

### **Nutritional Services**

- Started Feeding Kiddie Cats Day Care during the summer and will feed them when Mease is closed for holidays and in-services (HCMH Transportation is delivering)

### **Transportation Department**

- Been open for 410 days! Busy taking Humboldt County patients to their appointments at the hospital and the clinic and our SIL, SAL, LTC residents are enjoying using the bus for fun activities whether that is to the Apple Orchard or the Casino!

### **Maintenance Department**

- Admin offices
- Therapy Department
- Cardiopulmonary Department
- Walk-In Clinic
- Camera System
- 0 deficiencies for state fire marshal

### **Diabetic Ed**

- Started Diabetes Prevention Classes for our employees and we are in the process of getting certified so after the first of the year we should be able to offer these classes to the community
- Mission Slim Possible – Second year and had 12 businesses participate Twin River School was the winner this year! Weight loss of 7,513 pounds 363 participants
- Increased new patients by 15%

### **Volunteer Services Department [NEW]**

Atrium Transport and Genevieve’s Place (when we re-open)

Currently we have 10 volunteers that help our patients and guests get to where they need to go! Whether that is to an appointment or to see a loved one, our volunteers’ wheel or walk them to their destination. If you would like to be a transport volunteer or volunteer when Genevieve’s reopens I have applications with me here today and I would love to answer any questions that you may have (OR some of our volunteers are here and could do the same)

### **Unity Point Walk-In Clinic**

Open Friday 4-8 p.m. – Saturday and Sunday 9 a.m. – 3 p.m.

Average 16 patients a weekend since the first of the year

President George introduced the 2018 Auxiliary Board and Nominating Committee.

Secretary Jackie Zwiefel read the minutes from the 2017, 52<sup>nd</sup> Annual Meeting of the Humboldt County Hospital Auxiliary. There were no additions or corrections. Mary Carlson moved to approve the minutes. Second by Marlys Johnson. Minutes were approved.

Treasurer Marian Anderson presented the 12-month Treasurer's Report from September 1, 2017 Thru August 31, 2018. As of August 31, 2018, we have a balance of \$38,600.75 in checking, savings and CDs. Mardi Ratzlaff moved to accept the report, second by Lois Johnson. Motion carried. Report will be filed for audit.

President George Walters presented the President's report. Jacki Lerdal, Vice President gave Genevieve's report. Nancy Jensen gave the Scholarship report followed by the Membership report given by Pat Worthington. George Walters reported on the Volunteer Coordinator's in Marj Smith's absence. Following the reports, there was a "moment of silence" for 2018 members.

New Business:

Outgoing board members Juanita Skow, Nancy Jensen, and George Walters were recognized.

Mary Carlson from the nominating committee introduced the new 2019 slate of officers: President Jacki Lerdal; Vice President Ann Hemmelrick; Secretary Jackie Zwiefel; Treasurer Marian Anderson. New Board members will be Margaret Tellier, Sue Malloy, and Meg Thompson. Other Board members include: Pat Worthington, Phyllis Warren, Jane Coltvet, Sharon Erickson, and Jackie Schulze. All moved to accept the slate of officers. Second by Lois Johnson. Motion carried.

Installation was conducted by President George Walters.

Our new nominating committee members are Judy Rasmussen, Mary Carlson, and George Walters. Juanita Skow is our Historian.

Door prizes were then given out.

President George Walters adjourned the meeting.

Jackie Zwiefel, Secretary